



Credentialing/Contracting Checklist for Healthy Indiana Plan (HIP), Hoosier Care Connect and Hoosier Healthwise

Providers who wish to enroll with DentaQuest must submit a completed application for review.

Options for Enrolling

Online – All enrollment documents can be found online at:

www.dentaquest.com/enroll-online/in.

Paper Application – Request paper application by calling 1-855-873-1283.

CAQH – DentaQuest also encourages the use of CAQH electronic application.

Required Documents

- **One Provider Agreement /Contract (per Tax ID Number)**
- **One W9 (per Tax ID Number)**
- **One MCE Provider Enrollment Form (per Provider) – State Requirement**
- **One Disclosure of Ownership (per Tax ID Number) – attached with DentaQuest Application**
- **One Attestation form (per Provider) – attached with DentaQuest Application**
- **Current Dental License (per Provider)**
- **Professional Liability/Malpractice insurance information (per Provider)**
- **Copy of DEA certificate (per Provider)**

*****Incomplete applications will delay the credentialing process*****

*****One Standard DentaQuest Initial Credentialing Document per Provider*****

Send documents via email to intialproviderenrollment@dentaquest.com or fax to 262-241-7401.

Helpful Tips

- When completing the “Professional Employment History” section on the provider application, chronologically list all present and previous work history related to your professional employment starting with your graduation date. Please provide a written explanation of any gaps greater than six months.
- Complete the entire portion of the “Disclosure of Ownership” section on the provider application.
- DentaQuest recommends that you save a copy of the application for your records.

If you need help with the online application, please call our Credentialing Help Desk at **1-800-233-1468**.